

## LAMAR UNIVERSITY SPRING 2012 ACADEMIC CALENDAR

### REGULAR REGISTRATION:

November 10 - January 12

### LATE FEE REGISTRATION AND DROP/ADD:

January 18-20 by WEB, unless student has imposed requirements or problems using WEB. Students who can not WEB register, go to 102 Wimberly Building.

Wednesday, January 18:

8:00 AM to 6:00 PM, Late Fee

Thursday, January 19 and Friday, January 20:

8:00 AM to 5:00 PM, Late Fee

**FIRST CLASS DAY:** Wednesday, January 18

**LAST DAY FOR SCHEDULE CHANGES:**

Friday, January 20

**LAST DAY TO DROP (NOT WITHDRAW) WITH REFUND\*:**

Thursday, February 2\*

**REGISTRATION FOR SUMMER/FALL 2012 SEMESTER**

**SPECIAL POPULATIONS BEGINS:** April 16

**OPEN REGISTRATION BEGINS:** April 23

**NO-CLASS DAYS:** March 12-16, April 6

**APPLICATIONS FOR GRADUATION:**

Graduate students-deadline is March 8

Undergraduate students-deadline is April 3

**Students should apply as early as possible.**

**DROP/WITHDRAW\*:** Last day to drop or withdraw and still receive a Q/W, even if failing a course: Monday, February 20.\*

Last day to drop or withdraw for the semester: Monday,

April 2.\*

**Confer with instructor before dropping or withdrawing.**

**GRADUATE COMPREHENSIVE WRITTEN**

**EXAMINATION:** April 5

**GRADUATE ORAL EXAMS/THESIS DEFENSES:**

April 2 - May 9

**LAST CLASS DAY:** May 9. Finals for night classes may be given on May 9th after 5:00 PM. See final exam schedule.

**FINAL EXAMS:** After 5:00 P.M. on May 9, May 10-16

**COMMENCEMENT:** Saturday, May 19th

**8:30 A.M. for graduating students, 9:30 A.M. for guests**

College of Arts & Sciences

College of Business

College of Engineering

**12:30 P.M. for graduating students, 1:30 P.M. for guests**

College of Education

College of Fine Arts & Communication

Center for General Studies

**NOTE: Dates and times are subject to change.**

**\*These dates only apply to courses beginning January 18, 2012 and ending May 9, 2012. For official dates for any other courses, please contact the Cashiers Office at 409-880-8390.**

## LAMAR UNIVERSITY MAY 2012 APPLICATION FOR GRADUATION

Students planning to graduate May 2012 should adhere to the following procedures:

**STEP 1:** Have Department Head forward degree plan to the Records Office: January 23 - March 27. The Records Office must have your degree plan by March 27, 2012.

**STEP 2:** Undergraduates should go to the Wimberly Bldg. (Room 112) to apply for graduation, after the degree plan has been received by the Records Office (Deadline to apply and pay is April 3, 2012). If you do not apply and pay for graduation by April 3, 2012, you will have to complete the process at a later graduation.

\*Graduate students apply for graduation in the Graduate Dean's Office, Wimberly Bldg. (Room 219). (Deadline to apply and pay is March 8, 2012). Questions, please call Graduate Studies (409) 880-8229.

**STEP 3:** Undergraduate graduation fees will be charged to the student's account after they apply for graduation. Students may pay fees at the Cashiering Office, Wimberly Bldg. (Room 114). For additional diplomas or postage fees, please go to Wimberly Bldg. (Room 112), then pay at the Cashiering Office.

**IF YOU DO NOT GRADUATE, YOU MUST REAPPLY AND REPAY FEES IN ORDER TO GRADUATE AT A LATER DATE.**

**GRADUATION FEES ARE NON-REFUNDABLE.**

**STEP 4:** Go to the Bookstore to purchase a cap and gown.

**ATTENTION GRADUATE & UNDERGRADUATE STUDENTS: IF YOU HAVE A STUDENT LOAN, YOU MUST ATTEND AN "EXIT" COUNSELING SESSION PRIOR TO GRADUATION. CHECK [LAMAR.EDU](http://LAMAR.EDU) FOR TIMES & DATES. QUESTIONS, PLEASE CALL FINANCIAL AID (409) 880-7011.**

Master students' thesis binding fee due when thesis is turned in - \$55.00 for three thesis binding required by the Graduate Office.

Doctoral students' dissertation binding fee due when dissertation is turned in - \$65.00 for three dissertation binding required by the Graduate Office.

Department Copies-\$8.00 each

Additional Copies-\$10.00 each

Tax applied to additional copies only (8.25%)

Insufficient checks: \$25.00 each.

**NOTE: Fees are subject to change.**

Questions should be directed to the appropriate Graduation Coordinator (see below) or visit Wimberly Building Room 112.

**Undergraduate Graduation Coordinator (409) 880-7569**

**Graduate Graduation Coordinator (409) 880-7698**