LAMAR UNIVERSITY DECEMBER 2016
APPLICATION FOR GRADUATION

Students planning to graduate December 2016 should adhere to the following procedures:

STEP 1: Have Department Head forward degree plan to the Records Office: August 30 - October 19, 2016. The Records Office must have your degree plan by October 19, 2016.

STEP 2: After the degree plan has been received, undergraduates can apply online through Self-Service Banner. Deadline to apply and pay is November 8, 2016. If you do not apply and pay for graduation by November 8, 2016, you will have to complete the process at a later graduation. *Graduate students apply for graduation through the Self-Service Banner system. The deadline to apply and pay is October 3, 2016. Please contact your department prior to applying for graduation.

STEP 3: Graduation fees will be charged to the student's account after they apply for graduation. Students may pay fees online or at the Cashiering Office in the Wimberly Building, Room 114. For additional diplomas, students need to inform the Records Office and the fees will be placed on student's account.

If you do not graduate, you must reapply and repay fees in order to graduate at a later date. Graduation fees are non-refundable and non-transferrable.

STEP 4: Go to the LU Barnes & Noble Bookstore at the Setzer Student Center or visit online (https://oakhall.com/colleges/Lamar University) to purchase an official embroidered LU cap and gown.

ATTENTION GRADUATE AND UNDERGRADUATE STUDENTS: IF YOU HAVE A STUDENT LOAN, YOU MUST ATTEND AN "EXIT" COUNSELING SESSION PRIOR TO GRADUATION. CHECK LAMAR.EDU FOR TIMES AND DATES. PLEASE CONTACT FINANCIAL AID AT (409) 880-7011 FOR MORE INFORMATION.

Questions should be directed to the appropriate office below.

Graduate Graduation Office
GRGraduation@lamar.edu
(409) 880-7698

Undergraduate Graduation Office
UGGraduation@lamar.edu
(409) 880-7569