



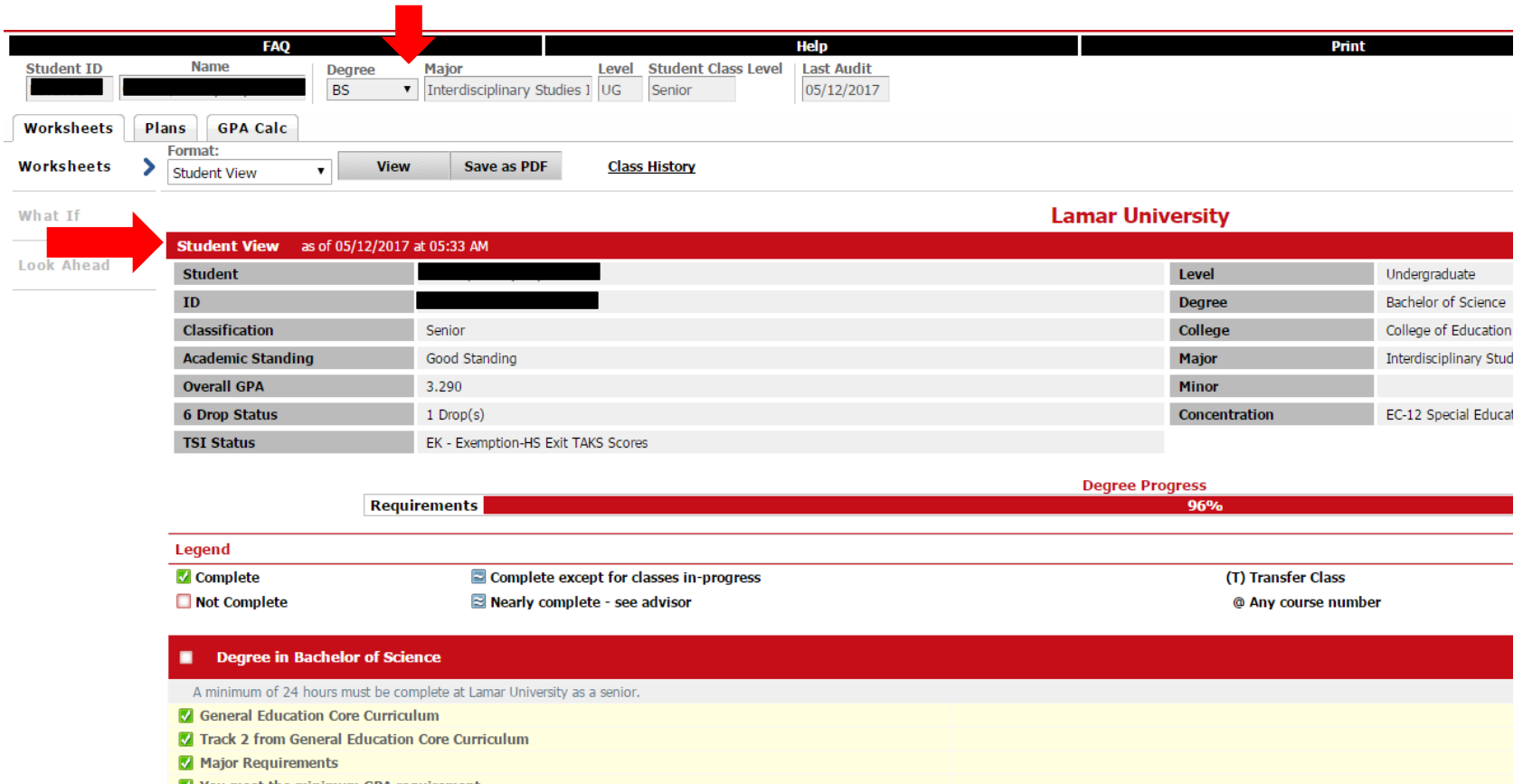
Navigating the Student View Worksheet

The Degree Works audit worksheet is divided into several sections, called blocks, which together comprise the degree audit. The types and number of blocks may vary depending on the academic program pursued by the student. The following is an overview of the audit and the blocks available on the degree audit worksheet.

- Navigation Bar and Student View
- Legend
- Progress Bar
- Degree Block
- General Education Core Curriculum/Track Blocks (undergraduates only)
- Pre-Requisite or Required Courses Block (if applicable)
- Major, Concentration, and Minor Block
- Additional Courses
- In-Progress
- Insufficient
- Courses Not Applicable
- Notes
- Disclaimer

Navigation Bar and Student View

The top of the Degree Works audit worksheet contains basic student information, such as Student ID number, major, residential college, etc. The default view is the student view. If the student is pursuing more than one degree, click on the drop down arrow in the navigation bar under "Degree" to select which degree audit you'd like to view.



The screenshot displays the Degree Works interface. At the top, there is a navigation bar with sections for 'FAQ', 'Help', and 'Print'. Below this, a student information summary is shown with fields for Student ID, Name, Degree (BS), Major (Interdisciplinary Studies), Level (UG), Student Class Level (Senior), and Last Audit (05/12/2017). A red arrow points to the 'Degree' dropdown menu in this summary. Below the summary are buttons for 'Worksheets', 'Plans', and 'GPA Calc'. A 'Worksheets' section includes a 'Format' dropdown set to 'Student View', 'View', 'Save as PDF', and 'Class History' links. On the left, a 'What If' sidebar has a 'Look Ahead' link, with a red arrow pointing to the 'Student View' link. The main content area is titled 'Lamar University' and shows 'Student View as of 05/12/2017 at 05:33 AM'. It contains a table of student details:

Student	[Redacted]	Level	Undergraduate
ID	[Redacted]	Degree	Bachelor of Science
Classification	Senior	College	College of Education
Academic Standing	Good Standing	Major	Interdisciplinary Stud
Overall GPA	3.290	Minor	
6 Drop Status	1 Drop(s)	Concentration	EC-12 Special Educal
TSI Status	EK - Exemption-HS Exit TAKS Scores		

Below the student details is a 'Requirements' section showing 'Degree Progress' at 96%. A 'Legend' section defines status icons: Complete (green check), Not Complete (red X), Complete except for classes in-progress (blue check), Nearly complete - see advisor (blue check), (T) Transfer Class, and @ Any course number. The 'Degree in Bachelor of Science' section lists requirements: General Education Core Curriculum, Track 2 from General Education Core Curriculum, Major Requirements, and a note that the user must meet the minimum GPA requirement.



Legend

Note that throughout the audit, you will see the following symbols to indicate progress toward a particular requirement. They can also be found on a legend within the audit worksheet. An asterisk after a course number (for a course not yet taken) indicates that the course has a required pre-requisite.

Legend

Complete

Complete except for classes in-progress

Not Complete

Nearly complete - see advisor

(T) Transfer Class

* Course with Prerequisites

@ Any course number

Progress Bar

Between the navigation bar at the top of the audit and the Degree Block, there is a progress bar to indicate “**Degree Progress**”. This bar indicates the percentage of requirements that are marked complete on the audit, which is determined by calculating the percentage of boxes that are “checked” as complete. It is a tool for students to estimate overall progress.

Requirements

Degree Progress

96%

DegreeWorks

Contact us at: DegreeAudit@lamar.edu



Degree Block

The first block found at the top of every audit is the Degree Block. Students pursuing multiple degrees will have multiple audits. (You may view audits for other degrees by changing the degree selection at the top of the audit.) Students pursuing multiple majors within one degree will only have one degree audit, with multiple major blocks.

The Degree Block will show the total number of credit hours required for the major and degree selected. This block also lists several overall graduation requirements, such as Minimum Overall GPA, Academic Standing, etc. Below is an example of one that is complete and one that still has unmet requirements.

Degree in Bachelor of Science	
A minimum of 24 hours must be complete at Lamar University as a senior.	
<input checked="" type="checkbox"/>	General Education Core Curriculum
<input checked="" type="checkbox"/>	Track 2 from General Education Core Curriculum
<input checked="" type="checkbox"/>	Major Requirements
<input checked="" type="checkbox"/>	You meet the minimum GPA requirement

Degree in Bachelor of Applied Arts and Sciences		Catalog Year: 2016-2017
Unmet conditions for this set of requirements:		
<p><small>**120 credit hours are required. **A minimum of 30 credit hours must be taken in residence. **A minimum of 45 credit hours must be taken at the junior and/or senior level You have taken 6 but need a minimum of 39 more credits hours, see your advisor. **A minimum of 18 credit hours must be taken at the junior and/or senior level at Lamar in residence You have taken 0 but need a minimum of 18 more credits hours, see your advisor.</small></p>		
A minimum of 24 hours must be complete at Lamar University as a senior.		
<input checked="" type="checkbox"/>	General Education Core Curriculum	
<input type="checkbox"/>	Track 2 from General Education Core Curriculum	Still Needed: See Track 2 from General Education Core Curriculum section
<input type="checkbox"/>	Major Requirements	Still Needed: See Major in Pre Bachelor of Applied Arts and Sciences section
<input type="checkbox"/>	Your GPA is below 2.0 - please see an advisor	

General Education Core Curriculum/Track Blocks

(Undergraduates only)

The two blocks immediately below the Degree Block are the General Education Core Curriculum and Track Block. Depended upon the major, the Track block may be 1, 2, 3, or 4. In these two blocks you will complete your Lamar University General Education Core classes. Under Texas Higher Education Coordinating Board, students are required to take 42 semester credit hours of core curriculum that include 9 component areas. Some majors require additional science, math, or language, philosophy & culture credits which may be reflective in the Core block. Below is an example of one completed and one that still has unmet requirements.

General Education Core Curriculum
History
Communication I
Communication II
Creative Arts
Political Science
Language, Philosophy, & Culture
Life/Physical Sciences
College Algebra
Social/Behavioral Science
Track 2 from General Education Core Curriculum
English Composition II
Fundamentals Math I



General Education Core Curriculum	
Unmet conditions for this set of requirements: 36 Credits needed	
If a student pursues a double major or dual degree, General Core may not reflect preferred core classes for both majors-PLEASE SEE ADVISOR FOR PREFERRED CLASSES.	
English Composition I	Still Needed: 1 Class in ENGL 1301
Communication	Still Needed: 1 Class in COMM 1315 or 1316
Mathematics	Still Needed: Preferred course MATH 1314
Life/Physical Sciences	Still Needed: 2 Classes in BIOL 1308 or 1309
Language, Philosophy, & Culture	Still Needed: 1 Class in ENGL 2300* or 2301*
Creative Arts	Still Needed: 1 Class in ARTS 1301 or 1302
American History	Still Needed: 2 Classes in HIST 1301 or 1302
Political Science	Still Needed: 2 Classes in POLS 2301 or 2302
Social and Behavioral Sciences	Still Needed: 1 Class in BULW 1370 or EC 1301
Track 2 from General Education Core Curriculum	
Unmet conditions for this set of requirements: 6 Credits needed	
English Composition II	Still Needed: 1 Class in ENGL 1302*
Mathematics	Still Needed: 1 Class in MATH 1316* or 1317* INEN 2301* or PSYC 2317*



Pre-Requisite or Required Courses Block (if applicable)

This block is not available for all degrees. Some majors that are currently using this block is Engineering and Biology. See example below.

Note: Courses here may be duplicated if taken in the core.

 Required Courses		
Courses in this block may be duplicated if taken in Core		
 Biology Prerequisite	BIOL 1406 Satisfied by BIOL 1407 Satisfied by	GEN BIOLOGY MAJORS BIOL1406 - GEN BIOLOGY MAJORS - Advanced Placement GEN BIOL MAJORS BIOL1407 - GEN BIOL MAJORS - Advanced Placement
If BIOL 1406 & 1407 are NOT taken in General Core, and have a C or better. Then they will be required to be completed in the major.		



Major Block

Major blocks are reflective of the major you are currently in. If you choose to double major, you should see two major blocks. If the second major block is not available please verify that you have declared your second major. In the Major block you will see what is required of your major and any course(s) you have completed, preregistered for or in-progress of completing. If a course you had transferred in is not appearing in this block please contact your advisor. Here is an example of a Major in Biology.

Major in Biology		
The following courses are writing intensive: Experimental Design, Environmental Microbiology, Ecology, Advanced Physiology, Animal Behavior, Molecular Biology, Epidemiology, Medical Botany, and Limnology.		
<input type="checkbox"/> SUPPORTING COURSES-24 hrs		
<input checked="" type="checkbox"/> General Chemistry I and Lab	CHEM 1311 CHEM 1111	General Chemistry I - HONORS General Chemistry I Laboratory
<input checked="" type="checkbox"/> General Chemistry II and Lab	CHEM 1312 CHEM 1112	General Chemistry II General Chemistry II Lab Honor
<input checked="" type="checkbox"/> Organic Chemistry I and Lab	CHEM 3311 CHEM 3111	Organic Chemistry I Honors Organic Chemistry I Laboratory
<input type="checkbox"/> Organic Chemistry II and Lab	Still Needed: 4 Credits in CHEM 3312* or 3112*	
<input checked="" type="checkbox"/> College Physics I	PHYS 1401	College Physics I
<input type="checkbox"/> College Physics II	Still Needed: 1 Class in PHYS 1402*	
<input type="checkbox"/> BIOLOGY COURSEWORK-27 hrs		
<input checked="" type="checkbox"/> Microbiology	BIOL 2420	Honors: Microbiology
<input type="checkbox"/> Botany	Still Needed: 1 Class in BIOL 3450*	
<input type="checkbox"/> Genetics	Still Needed: 1 Class in BIOL 3470*	
<input checked="" type="checkbox"/> Invertebrate Zoology or Parasitology	BIOL 4410	Parasitology
<input type="checkbox"/> Vertebrate Course	Still Needed: 1 Class in BIOL 3428* or 4408 or 4409 or 4431* or 4440* or 4445*	
<input type="checkbox"/> Cell Biology/Histology or Molecular Bio	Still Needed: 1 Class in BIOL 4470* or 4404	
<input type="checkbox"/> Development of Biological Thought	Still Needed: 1 Class in BIOL 4344*	
<input type="checkbox"/> ELECTIVES-25 hrs		
<input type="checkbox"/> Upper-Level Biology Electives-22 hrs	BIOL 4300	Problems: Antibiotic Resistanc
	Still Needed: 19 Credits in BIOL 3000:4999	
<input checked="" type="checkbox"/> Free Electives-3 hrs	SPAN 4370	Advanced Intensive Spanish

Concentration and Minor Block (if applicable)

There are times when your Major block will indicate that you will need to choose a concentration and/or minor. If you must declare a concentration then an additional block will be available. This also holds true when declaring a minor. If you need a concentration or minor and do not declare it then you will not be able to see your progress in DegreeWorks. Here is an example of a concentration and minor.

Minor in Spanish		
Unmet conditions for this set of requirements:		
A minimum of 9 credit hours at the 3000 & 4000 level are required for a minor. You have taken 3 but need 6 more credits. A minimum of 18 credit hours are required for a Minor. You have taken 9 but need 9 more credits.		
<input checked="" type="checkbox"/> Beginning Spanish II	SPAN 1312	Beginning Spanish II
<input type="checkbox"/> Intermediate Spanish I	Still Needed: 1 Class in SPAN 2311*	
<input checked="" type="checkbox"/> Intermediate Spanish II	SPAN 2312	Intermediate Spanish II
<input type="checkbox"/> Spanish Conversation	Still Needed: 1 Class in SPAN 3300*	
<input type="checkbox"/> Advanced Grammar and Composition	Still Needed: 1 Class in SPAN 3310	
<input checked="" type="checkbox"/> 3 hours in advanced Spanish electives	SPAN 4370	Advanced Intensive Spanish
Concentration in Pre Medicine		
These courses represent the minimum courses required for medical school acceptance. Please be aware that the pre-requisites can vary slightly by school		
<input checked="" type="checkbox"/> English Composition I & II	ENGL 1301 Satisfied by ENGL 1302 Satisfied by	COMPOSITION I ENGL1301 - COMPOSITION - Lamar State College-Port Arthu COMPOSITION II ENGL1302 - COMPOSITION - Lamar State College-Port Arthu
<input checked="" type="checkbox"/> CHOOSE ONE	Calculus OR Stats is accepted at UT Southwestern, UTMB Galveston, and TX Tech El Paso. Other TX Schools Require Stats.	
<input checked="" type="checkbox"/> Statistics	PSVC 2317	Introduction to Stat Methods
<input type="checkbox"/> General Physics I & II	PHYS 1401 Still Needed: 1 Class in PHYS 1402*	College Physics I
PHYS 1370 is Highly Recommended		
<input checked="" type="checkbox"/> General Biology I & II	BIOL 1406 Satisfied by BIOL 1407 Satisfied by	GEN BIOLOGY MAJORS BIOL1406 - GEN BIOLOGY MAJORS - Advanced Placement GEN BIOL MAJORS BIOL1407 - GEN BIOL MAJORS - Advanced Placement
<input checked="" type="checkbox"/> Advanced Bio - Intro Micro, Genetics, Adv Phys, Parasitology	BIOL 2420 BIOL 4410	Honors: Microbiology Parasitology



Additional Courses

Additional Courses that may be used towards your degree. They usually consist of transferred course work or courses you took that do not fulfill any requirements in your major.

Additional Courses		
MATH 2413	CALC & ANALY GEOM I	TS
Satisfied by: MATH2413 - CALC & ANALYTICAL GEOM I - Advanced Placement		
SPAN 1311	BEG SPAN I	TS
Satisfied by: SPAN1311 - BEG SPAN - CLEP		

In-Progress

In-progress courses are all classes you are currently enrolled in. For instance, if you registered for summer and fall courses then classes you are currently taking in the summer and those you will be taken in the fall will appear. If they meet a requirement they will also show in that requirement as INPR.

In-progress		
BIOL 4300	Problems: Antibiotic Resistanc	INPR 3 Fall 2017
CHEM 3111	Organic Chemistry I Laboratory	INPR 1 Fall 2017
CHEM 3311	Organic Chemistry I Honors	INPR 3 Fall 2017



Insufficient

Insufficient course(s) are those that are taken are not acceptable in your degree. If the course reflects a “D”, “F”, “I”, “U”, “QL”, and “W” they may show in this block.

Insufficient				
BIOL 2401	Anatomy and Physiology I		QL	0
BIOL 2401	Anatomy and Physiology I		F	0
FCSC 1322	Nutrition/Diet		D	0

Courses Not Applicable

Courses found in this block usually refer to College Readiness courses, as shown below.

Courses Not Applicable	
CRMA 0370	College Readiness Pre-Algebra
CRMA 0371	College Readiness Algebra I
CRMA 0372	College Readiness Algebra II
CRRE 0371	College Readiness Reading

Notes

You may see notes at the bottom of the degree audit. These notes will be initiated by an advisor, faculty, or the Record’s department. The Note block may include information on classes that you need, approval of a grade or transfer course, and/or graduation related information. Students can view the notes, but cannot write one. If you have questions regarding a note please contact your advisor.

DegreeWorks

Contact us at: DegreeAudit@lamar.edu



Disclaimer

At the very bottom of the degree audit there is a disclaimer that states:

Disclaimer

You are responsible for completing your own degree requirements. This degree audit report, which we encourage you to use, is provided to you as a guide only when planning your progress toward completion of the above requirements. Your academic advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not your academic transcript and it is not official notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, your official degree/certificate completion status, or to obtain a copy of your academic transcript.

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